



OKLAHOMA
Tourism & Recreation

123 Robert S Kerr Avenue
Oklahoma City, OK 73102

Oklahoma Tourism and Recreation Department
123 Robert S Kerr
Oklahoma City, OK 73106

January 26, 2021

Office of Management and Enterprise Services
Capital Assets Management
Construction and Properties
2401 N. Lincoln Boulevard, Suite 212
Oklahoma City, Oklahoma

Dear Ms. Pennington:

This letter is to serve as the Oklahoma Tourism and Recreation Department's (OTRD) notice of award to Crafton Tull resulting from the request for qualification (RFQ) with the identifier, CAP 21042AE-A&E. The bidder meets all OTRD's qualifications and the agency is confident they will be a valuable partner when it comes to fulfilling our needs for these on call services.

Attached to this letter is the pricing document Crafton Tull provided outlining the hourly rate for their services.

OTRD respectfully requests Construction and Properties (CAP) to move forward with contract award per their defined process.

Sincerely,

A handwritten signature in black ink, appearing to read "Katherine Nichols".

Katherine Nichols
Director of Finance and Administration
Katherine.Nichols@travelok.com



Exhibit "B"

Standard Hourly Rate Schedule
Effective January 1, 2020

Category	Hourly Rate
ARCHITECTURE	
VICE PRESIDENT OF ARCHITECTURE	\$ 175
DIRECTOR OF ARCHITECTURE	\$ 160
SR. PROJECT MANAGER	\$ 140
PROJECT MANAGER	\$ 130
SR. PROJECT ARCHITECT	\$ 115
PROJECT ARCHITECT	\$ 110
INTERN ARCHITECT III	\$ 100
INTERN ARCHITECT II	\$ 90
INTERN ARCHITECT I	\$ 80
SR. DESIGNER	\$ 120
DESIGNER III	\$ 105
DESIGNER II	\$ 85
DESIGNER I	\$ 75
BIM COORDINATOR III	\$ 70
BIM COORDINATOR II	\$ 55
BIM COORDINATOR I	\$ 40
LANDSCAPE ARCHITECTURE	
SR. LANDSCAPE ARCHITECT	\$ 135
PROJECT LANDSCAPE ARCHITECT	\$ 95
LANDSCAPE ARCHITECTURE DESIGNER	\$ 80
LANDSCAPE ARCHITECT INTERN	\$ 80
PLANNING	
PLANNING MANAGER	\$ 150
SR. PLANNER	\$ 140
PLANNER II	\$ 90
PLANNER I	\$ 75

Category	Hourly Rate
ADMINISTRATIVE	
ADMINISTRATIVE PRINCIPAL	\$ 185
ADMINISTRATIVE MANAGER	\$ 125
ADMINISTRATIVE IV	\$ 85
ADMINISTRATIVE III	\$ 70
ADMINISTRATIVE II	\$ 50
ADMINISTRATIVE I	\$ 35
REIMBURSABLE EXPENSES	
Job Related Mileage.....	\$0.56/Mile
Airfare and other travel related expenses.....	At Cost
Black and white 8.5"x11" Copies	\$0.15/sheet
Color 8.5"x11" Copies	\$1.50/sheet
Photo Paper Color Plan Sheet Copies	\$0.75/sq. ft.
Reproducible Plan Copies (Vellum)	\$1.50/sq. ft
Reproducible Plan Copies (Bond)	\$0.35/sq. ft.
All rates are subject to change without notice.	



Exhibit "B"

Standard Hourly Rate Schedule
Effective January 1, 2020

Category	Hourly Rate
CIVIL ENGINEERING	
ENGINEERING PRINCIPAL	\$ 190
SR. ENGINEERING MANAGER	\$ 175
ENGINEERING MANAGER	\$ 155
SR. PROJECT ENGINEER	\$ 125
PROJECT ENGINEER	\$ 115
ENGINEER INTERN III	\$ 115
ENGINEER INTERN II	\$ 95
ENGINEER INTERN I	\$ 85
SR. ENVIRONMENTAL SCIENTIST	\$ 145
ENVIRONMENTAL SCIENTIST	\$ 85
SR. ENGINEERING DESIGNER	\$ 135
ENGINEERING DESIGNER III	\$ 105
ENGINEERING DESIGNER II	\$ 85
ENGINEERING DESIGNER I	\$ 75
ENGINEERING CAD TECHNICIAN III	\$ 70
ENGINEERING CAD TECHNICIAN II	\$ 60
ENGINEERING CAD TECHNICIAN I	\$ 45
ADMINISTRATIVE	
ADMINISTRATIVE PRINCIPAL	\$ 185
ADMINISTRATIVE MANAGER	\$ 125
ADMINISTRATIVE IV	\$ 85
ADMINISTRATIVE III	\$ 70
ADMINISTRATIVE II	\$ 50
ADMINISTRATIVE I	\$ 35
LANDSCAPE ARCHITECTURE	
SR. LANDSCAPE ARCHITECT	\$ 135
PROJECT LANDSCAPE ARCHITECT	\$ 95
LANDSCAPE ARCHITECTURE DESIGNER	\$ 80
LANDSCAPE ARCHITECT INTERN	\$ 80
PLANNING	
PLANNING MANAGER	\$ 150
SR. PLANNER	\$ 140
PLANNER II	\$ 90
PLANNER I	\$ 75

Category	Hourly Rate
INSPECTION	
SR. INSPECTOR	\$ 100
INSPECTOR II	\$ 85
INSPECTOR I	\$ 60
SURVEYING	
PROFESSIONAL SURVEYOR PRINCIPAL	\$ 190
SR. PROFESSIONAL SURVEYOR	\$ 140
PROFESSIONAL SURVEYOR	\$ 105
SURVEY PROJECT MANAGER	\$ 110
SURVEY COORDINATOR	\$ 85
SURVEYOR INTERN	\$ 75
SURVEY PARTY CHIEF	\$ 75
SURVEY TECHNICIAN III	\$ 55
SURVEY TECHNICIAN II	\$ 45
SURVEY TECHNICIAN I	\$ 35
GEOGRAPHIC INFORMATION SYSTEMS	
GIS MANAGER	\$ 110
GIS ANALYST	\$ 85
GIS TECHNICIAN II	\$ 55
GIS TECHNICIAN I	\$ 40
REIMBURSABLE EXPENSES	
GPS Equipment.....	\$35/Hour
Robotic Survey Equipment.....	\$20/Hour
LiDAR Scanning Equipment	\$35/Hour
UAV	\$1000/Unit
Job Related Mileage.....	\$0.56/Mile
Per Diem for Out of Town Crews.....	Per GSA Allowable
Airfare and other travel related expenses.....	At Cost
Black and white 8.5"x11" Copies	\$0.15/sheet
Color 8.5"x11" Copies	\$1.50/sheet
Photo Paper Color Plan Sheet Copies	\$0.75/sq. ft.
Reproducible Plan Copies (Vellum)	\$1.50/sq. ft
Reproducible Plan Copies (Bond)	\$0.35/sq. ft.
All rates are subject to change without notice.	

CAP 21042AE-A&E-Notice to Award_Crafton Tull

Final Audit Report

2021-01-26

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